

**DENIAL OF REQUEST FOR REASONABLE ACCOMMODATION / MODIFICATION**

Date: \_\_\_\_\_

Dear \_\_\_\_\_,

You requested the following change or reasonable accommodation: \_\_\_\_\_

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We have denied your request because:

You do not meet the definition of a person with a disability under the Fair Housing Act and we are not required to provide a reasonable accommodation.

The information you provided does not show a connection between your disability and the accommodation you have requested.

We think the accommodation you requested is not reasonable because:

It will cost too much money and is more work than our staff can do (an undue financial and administrative burden).

It will change the fundamental nature of our program.

*[Complete one or more of the following, as applicable]*

We decided this because \_\_\_\_\_

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We used these facts to deny your request \_\_\_\_\_

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To make this decision we \_\_\_\_\_

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If you disagree with this decision, you may request an informal meeting by \_\_\_\_\_

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**OWNER NAME**

By: \_\_\_\_\_  
Property Manager

\_\_\_\_\_  
Date